# CARBON MINERALS LIMITED A.B.N. 29 001 836 586

#### **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the Annual General Meeting of Carbon Minerals Limited will be held at Suite 3, Level 2, 66 Clarence Street, Sydney on Wednesday 23 May 2018 at 3.00pm (Sydney time).

#### Agenda:

#### Financial report and directors' and audit reports

To receive and consider the financial report, together with the directors' report and auditor's report for the year ended 31 December 2017.

#### **Ordinary Business**

#### 1. Remuneration report

To consider and, if thought fit, to pass the following as an ordinary resolution:

"That the Remuneration Report for the year ended 31 December 2017 be approved"

(Note: the vote on this resolution is advisory only and does not bind the Directors or the Company)

#### **Voting Exclusion**

A vote on this resolution must not be cast (in any capacity) by or on behalf of any of the following persons:

- a) a member of the Key Management Personnel, details of whose remuneration are included in the Remuneration Report; or
- b) a Closely Related Party of such member.

However, a person described above may cast a vote on Resolution 1 if:

- c) the person does so as a proxy appointed by writing that specifies how the proxy is to vote on the proposed resolution; and
- d) the vote is not cast on behalf of a person described in subparagraph (a) or (b) above.

#### 2. Election of Mr. R.P. Lincoln Smith as a director

To consider and, if thought fit, to pass the following as an ordinary resolution:

"That Mr. R.P. Lincoln Smith, who having been appointed a director on 30 January 2018 in accordance with the Company's constitution, and being eligible, be elected as a director."

#### 3. Re-election of Dr. M.P. Lincoln Smith as a director

To consider and, if thought fit, to pass the following as an ordinary resolution:

"That Dr. M.P. Lincoln Smith, who retires by rotation in accordance with the Company's constitution and being eligible, be re-elected as a director."

#### **Final Item of Business**

To transact any other business that may be lawfully brought forward in accordance with the constitution of the Company and the Corporations Act 2001.

By Order of the Board

S.J. Danielson - Company Secretary

3 April 2018

#### Proxies

Each member of a company who is entitled to attend and cast a vote at a meeting of the company's members may appoint a person as the member's proxy to attend and vote for the member at the meeting. If you choose to appoint a person who is attending as your proxy, please complete the enclosed proxy form. A proxy need not be a member of the company.

A member who is entitled to cast 2 or more votes may appoint 2 proxies and may specify the proportion or number of votes each proxy is appointed to exercise. Where a member appoints 2 proxies and the appointment does not specify the proportion or number of the member's votes each proxy may exercise, each proxy may exercise half of the votes.

The proxy form must be received at the address below not later than 3.00pm (Sydney time) on 21 May 2018.

The completed proxy form may be:

Mailed to Mitchell & Partners, GPO Box 5460, SYDNEY 2001, or

Delivered to Mitchell & Partners, Suite 3, Level 2, 66 Clarence Street, SYDNEY 2000, or

Faxed to Mitchell & Partners on (02) 9299 8195.

## CARBON MINERALS LIMITED A.B.N. 29 001 836 586

#### **EXPLANATORY MEMORANDUM**

#### **IMPORTANT NOTICE**

This Explanatory Memorandum is an explanation of, and contains information about, the resolutions to be considered at the Annual General Meeting, which are set out in the accompanying Notice of Annual General Meeting dated 3 April 2018 ("**Notice**"), to assist shareholders to determine how they wish to vote on the resolutions.

Shareholders should read this Explanatory Memorandum in full. This Explanatory Memorandum forms part of the accompanying Notice and should be read together with the Notice.

If you are in doubt about what to do in relation to the resolutions contemplated in this Explanatory Memorandum, you should consult your financial or other professional advisor.

This Explanatory Memorandum is dated 3 April 2018.

#### Receive and consider the financial report

The *Corporations Act* 2001 (the **Corporations Act**) requires the financial report which includes the financial statements the directors' report and the auditor's report to be laid before the Annual General Meeting. There is no requirement either in the Act or in the Constitution for shareholders to approve the financial report, the directors' report or the auditor's report. Accordingly, the Company's financial report is placed before shareholders for discussion and no voting is required for this item of business.

A copy of the Company's 2017 Annual Report is available from the company's website www.carbonminerals.com.au

Shareholders will be provided with a reasonable opportunity at the Annual General Meeting to ask questions and make comments on these reports and on the business, operations and management of the Company.

Shareholders will also be provided with a reasonable opportunity at the Annual General Meeting to ask the auditor or the auditor's representative questions relevant to the conduct of the audit and the preparation and content of the auditor's report.

#### **Resolution 1 - Adoption of Remuneration Report**

The remuneration report of the Company for the year ended 31 December 2017 is set out in the Directors' Report of the 2017 Annual Report to Shareholders (the **Remuneration Report**).

The Remuneration Report sets out the Company's remuneration arrangements for the Directors and executives. A reasonable opportunity will be provided for Shareholders to ask questions, or make comments on, the Remuneration Report at the Annual General Meeting.

Section 250R(2) of the Corporations Act requires the Company to propose a resolution that the Remuneration Report be adopted. The vote on this resolution is advisory only and does not bind the Directors or the Company.

Section 250V of the Corporations Act states that if the Remuneration Report receives a "no" vote of 25% or more at two consecutive Annual General Meetings, a resolution must then be put to Shareholders of the Company at the second annual general meeting as to whether another meeting should be held where all directors (other than the managing director) who were in office at the date of approval of the remuneration report must stand for re-election. This means Shareholders will be entitled to vote for a general meeting to re-elect the entire Board if the Remuneration Report receives a significant no vote twice.

Key Management personnel (including all Directors) and their closely related parties are prohibited from voting in the advisory resolution under Section 250R.

The Board abstains from making a recommendation in relation to this resolution as a recommendation would involve the Director's making a recommendation about each other's remuneration.

#### **Proxy Restrictions**

Pursuant to the Corporations Act, if you elect to appoint the Chair, or another member of Key Management Personnel whose remuneration details are included in the Remuneration Report or any Closely Related Party of that member as your proxy to vote on this Resolution 1, you must direct the proxy how they are to vote. Where you do not direct the Chair, or another member of Key Management Personnel whose remuneration details are included in the Remuneration Report or Closely Related Party of that member on how to vote on this Resolution 1, the proxy is prevented by the Corporations Act from exercising your vote and your vote will not be counted in relation to this Resolution 1.

#### Resolution 2 - Election of Mr. R.P. Lincoln Smith

On 30 January 2018, the Board appointed Mr. R.P. Lincoln Smith as a director. In accordance with the provisions of the Company's constitution he offers himself for election to the Board.

Mr. R.P. Lincoln Smith has been a qualified solicitor of the Supreme Court of New South Wales since 1994. He is the Principal of Lincoln Smith & Company Solicitors. He holds both undergraduate and Masters Degrees in Law and a Masters Degree in Business Administration. He has been a Fellow of the College of Law Limited since July, 2015.

In addition to his practise as a solicitor he is also employed as a director of numerous entities principally involved in land development and sales.

The Board (excluding R.P. Lincoln Smith) recommends that shareholders vote in favour of this resolution.

#### Resolution 3 - Re-election of Dr. M.P. Lincoln Smith

In accordance with the provisions of the Company's constitution Dr. M.P. Lincoln Smith retires by rotation as a Director of the Company and offers himself for re-election.

Dr. M.P. Lincoln Smith was first appointed to the Board as a non-executive director on 6 December 1996 and then executive director from 1 January 2010. He has filled the role of Chairman of the Board and Chief Executive Officer since 13 March 2013. Dr. Lincoln Smith is an environmental scientist with more than 35 years experience in the field of environmental consulting. Throughout his career he has held directorships with both public and private companies involved in a variety of activities including natural resources exploration, investment and consulting.

The Board (excluding M.P. Lincoln Smith) recommends that shareholders vote in favour of this resolution.

#### **CARBON MINERALS LIMITED**

A.B.N. 29 001 836 586

#### PROXY FORM

#### TO VOTE BY COMPLETING THE PROXY FORM

#### **STEP 1** Appointment of Proxy

Indicate here who you want to appoint as your Proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If you wish to appoint someone other than the Chairman of the Meeting as your proxy please write the full name of that individual or body corporate. If you leave this section blank, or your named proxy does not attend the meeting, the Chairman of the Meeting will be your proxy. A proxy need not be a security holder of the company. Do not write the name of the issuer company or the registered securityholder in the space.

#### **Proxy which is a Body Corporate**

Where a body corporate is appointed as your proxy, the representative of that body corporate attending the meeting must have provided an "Appointment of Corporate Representative" prior to admission. An Appointment of Corporate Representative form can be obtained from the company's securities registry.

#### **Appointment of a Second Proxy**

You are entitled to appoint up to two proxies to attend the meeting and vote on a poll. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by telephoning the company's securities registry or you may copy this form.

To appoint a second proxy you must:

- (a) complete two Proxy Forms. On each Proxy Form state the percentage of your voting rights or the number of securities applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded.
- (b) return both forms together in the same envelope.

#### **STEP 2 Voting Directions to your Proxy**

You can tell your Proxy how to vote

To direct your proxy how to vote, place a mark in one of the boxes opposite each item of business. All your securities will be voted in accordance with such a direction unless you indicate only a portion of voting rights are to be voted on any item by inserting the percentage or number of securities you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

#### STEP 3 Sign the Form

The form **must** be signed as follows:

**Individual:** This form is to be signed by the securityholder. **Joint Holding:** where the holding is in more than one name, all the securityholders must sign.

**Power of Attorney:** to sign under a Power of Attorney, you must have already lodged it with the registry. Alternatively, attach a certified photocopy of the Power of Attorney to this form when you return it.

**Companies:** this form must be signed by a Director jointly with either another Director or a Company Secretary. Where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. **Please indicate the office held by signing in the appropriate place.** 

#### STEP 4 Lodgement of a Proxy

This Proxy Form (and any Power of Attorney under which it is signed) must be received at an address given below by **3.00pm on Monday, 21 May 2018**, being not later than 48 hours before the commencement of the meeting. Any Proxy Form received after that time will not be valid for the scheduled meeting.

#### Proxies may be lodged:

BY MAIL: Mitchell & Partners

GPO Box 5460

Sydney NSW 2001 Australia

**BY FAX:** + 61 2 9299 8195

IN PERSON: Mitchell & Partners \*

Suite 3, Level 2, 66 Clarence Street

Sydney NSW 2000 Australia

\*During business hours Monday to Friday 9am-5pm

### **CARBON MINERALS LIMITED**

Date\_\_\_

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Resolution 2	Election of R.P. Lincoln Smith								
Resolution 3	Re-election of M.P. Lincoln Smith								
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Sole Director and Sole Company Secretary			Director [		Director/Company Secretary				